

KAHALAH A. CLAY

Clerk of the Circuit Court St. Clair County, Illinois 10 Public Square Suite A-315 Belleville, IL62220-1623 (618) 277-6832

June 19, 2018

To All Practicing Attorneys:

Pursuant to the instruction of the Administrative Office of the Illinois Courts, <u>effective August 1</u>, <u>2018</u>, an attorney *must file* an Entry of Appearance along with any pleading when filing for the first time into an existing case.

Thank you for your cooperation in this matter.

Sincerely,

Kahalah A. Clay

Kahalah A. Clay, Esq.